Minutes of the regular meeting of the Big Plains Water and Sewer Special Service District, Washington County, Utah that was held on the 7<sup>th</sup> day of January, 2015 at the Smithsonian Fire Department Building, 1777 N. Meadowlark Dr., Apple Valley, Utah.

- 1. The meeting was called to order at 6:00 pm.
- 2. The Pledge of Allegiance was led by Mayor Moser.
- 3. Roll Call: Jack Davis, Neil Duncan, Mayor Moser, Kevin Sair, and Harold Merritt were present. Dale Harris was present. Rod Mills of Ensign Engineering was present. Legal Council was excused. Nathan Bronemann was present taking minutes.
- 4. Declarations of conflict of interests None stated.
- 5. Report on Cedar Point well maintenance progress Ensign Engineering

Rod Mills said the State was requiring Bacon/Davis wages and that would delay starting this project. He said the contractor should be able to proceed by sometime next month.

6. Construction and Acquisitions – Harold Merritt

Nothing new to report.

The utility easements from John Peay and Mark Witinger were mentioned.

7. Funding – Kevin Sair

Mayor Moser said they were discussing the annual payment with the Division of Drinking Water.

8. Operations – Neil Duncan

Dale Harris said meter cans were being filled with dirt by some residents and he had to dig them out to read them. He suggested that a notice go out with the monthly billing to the residents notifying them to stay out of the meter cans.

Mayor Moser also suggested having a note that could be taped on the top of meter can lids if future issues take place.

9. Resource Management – Mayor Moser

Mayor Moser said that despite owing the annual payment to the State, he felt that the system improvements would help increase the water usage income.

10. Development – Jack Davis

Nothing new to report.

11. Review of Policies and Procedures

Nothing to discuss.

12. Sewer

Nothing to discuss.

## 13. Consent Calendar - Income and Expenses

Motion made by Neil Duncan to accept the consent calendar as presented. Kevin Sair seconded the motion. Vote: Neil Duncan-yes, Mayor Moser-yes, Kevin Sair-yes, Harold Merritt-yes, Jack Davis-yes. The motion passed 5/0.

- 14. Consider approval of minutes:
  - a. December 17, 2014 Regular Meeting Minutes Motion made by Mayor Moser to approve the December 17, 2014 regular meeting minutes. Neil Duncan seconded the motion. Vote: Neil Duncan-yes, Mayor Moser-yes, Kevin Sair-yes, Harold Merritt-yes, Jack Davis-yes. The motion passed 5/0.
- 15. Request for a closed session

None requested.

## 16. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Kevin Sair seconded the motion. Vote: Neil Duncan-yes, Mayor Moser-yes, Kevin Sair-yes, Harold Merritt-yes, Jack Davis-yes. The motion passed 5/0.

| Meeting adjourned at approximately 6:46 PM. |                         |
|---|-------------------------|
| Date approved:                              |                         |
| ATTEST BY:                                  |                         |
| Nathan Bronemann                            | Chairman Harold Merritt |